

CONGRESS2011

OF THE HUMANITIES
AND SOCIAL SCIENCES

COASTS AND CONTINENTS:
EXPLORING PEOPLES
AND PLACES

MAY 28 - JUNE 4
FREDERICTON

PLANNING
GUIDE



Canadian Federation for the
Humanities and Social Sciences
Fédération canadienne
des sciences humaines



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CONGRESS 2011

University of New Brunswick

1. Aitken House
2. Aiden Nowlan House - C
3. Alumni Memorial Building - A C
4. Annex C - A C
5. Bailey Hall - A B C
6. Bank/Bookstore Building - B E
7. Bridges House - A
8. Brydone Jack Observatory
9. Carleton Hall - A B C
10. Computer Science Information Technology Centre - A B C
11. Currie Center - A B C
12. Forestry & Geology Building
13. Gillin Hall - A B C
14. Harriet Irving Library - A B C
15. Harrison House - A
16. Head Hall - A B
17. Head Hall/Old Civil Engineering - B
18. Head Hall/Electrical Engineering
19. I.U.C. Physics & Admin. - A B D
20. I.U.C. Science Library - A C
21. Joy W. Kidd House - A B C
22. Keirstead Hall - A B C
23. Lady Beaverbrook Gym - A
24. Lady Beaverbrook Residence - A
25. Lady Dunn Hall - A B C
26. Ludlow Hall - A B C
27. MacKenzie House - A E
28. MacLaggan Hall - A B C
29. Marshall d'Avray Hall - A B C
30. McConnell Hall - A B C
31. McCord Hall
32. Memorial Hall - A C
33. Neill House - A C
34. Neville-Jones House - A C
35. New Residence - A B C
36. NRC Institute for Information Technology - e-Business - A B C
37. Provincial Archives - A B C
38. Residence Administration - E
39. Singer Hall - A C
40. Sir Howard Douglas Hall
41. South Gym - A
42. Student Union Building - A B C
43. Tibbits Hall - A B C
44. Tilley Hall - A B C
45. Toole Hall - A B E
46. Wu Centre/College of Extended Learning - A B C

St. Thomas University

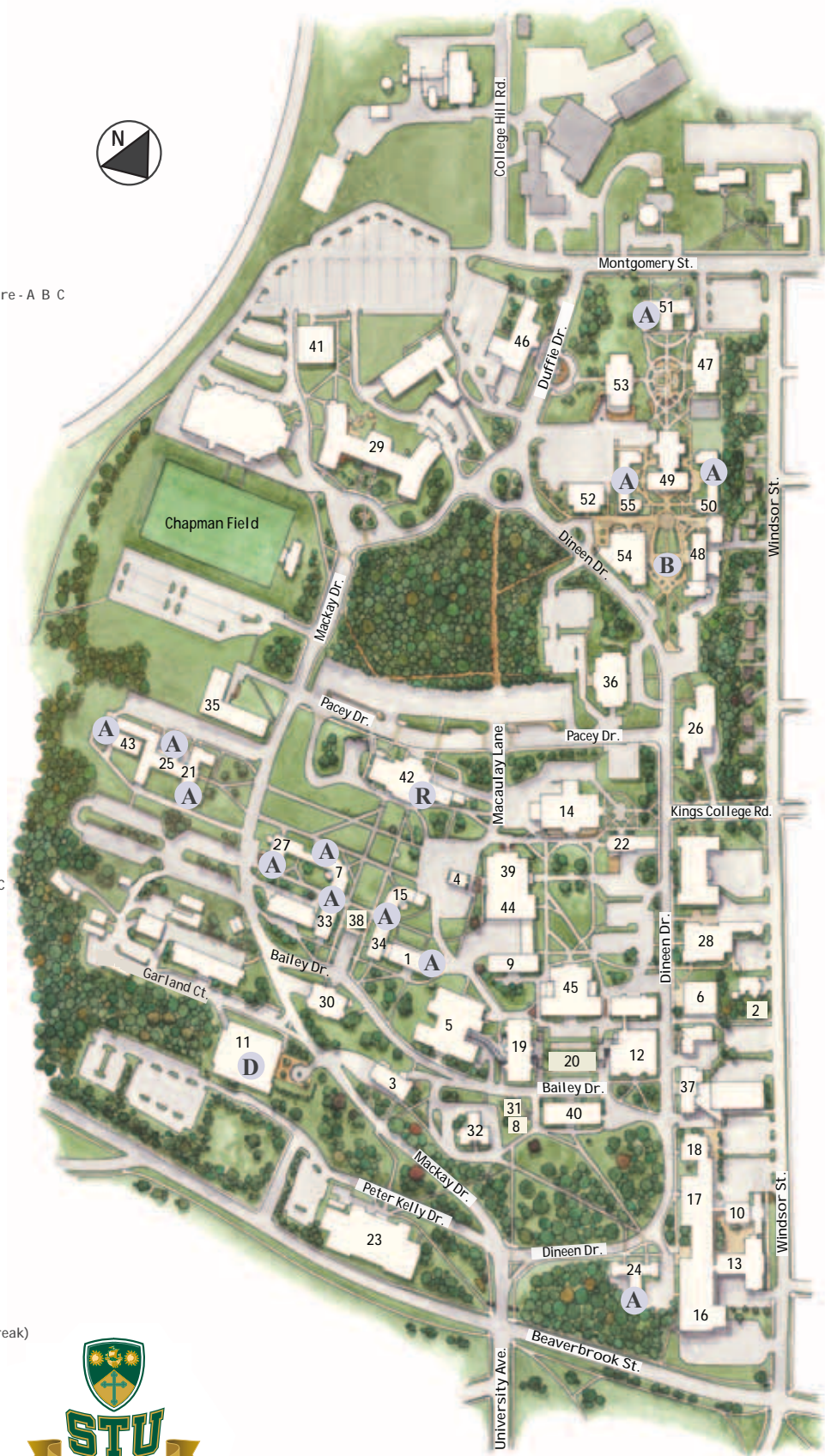
47. Brian Mulroney Hall - A B C
48. Edmund Casey Hall - A B C
49. George Martin Hall - A B C
50. Harrington Hall - A C
51. Holy Cross House - A B C
52. J. B. O'Keefe Fitness Centre - A C
53. Margaret Norrie McCain Hall - A B C
54. Sir James Dunn Hall - A B C
55. Vanier Hall - A C

Legend

- B** Beer Garden
- R** Presidents' Receptions
- D** Delegate Services, Registration, Book Fair
- A** Accommodations

Access Key

- A Level or Ramp Entrance
- B Elevator
- C Accessible Restroom
- D Assistance Needed From Parking Lot (no curbside break)
- E One Step Up to Entrance



Organized by the Canadian Federation for the Humanities and Social Sciences, Congress brings together thousands of scholars, students, practitioners and policy makers in a different city each year to share ideas, discuss today's complex issues and enrich their research. They gather under the aegis of more than 70 associations representing a rich spectrum of disciplines in the humanities and social sciences. From theatre, literature and education to history, sociology and communications Congress represents a unique showcase of scholarly excellence, creativity, and leadership.

Congress 2011 is being co-hosted by the University of New Brunswick and St. Thomas University in Fredericton, New Brunswick. The theme for this year's Congress is Coasts and Continents: Exploring peoples and places.

The Federation wishes to sincerely thank Dr. Linda Kealey, Academic Convenor of Congress 2011, for her vision and leadership, as well as the University of New Brunswick and St. Thomas University for making it possible to hold this important scholarly gathering in Fredericton.

Over the weeks and months ahead, we will all be working together to plan a truly successful conference. First and foremost, our goal is to facilitate a positive meeting experience for your association and delegates. This Planning Guide is meant to be a tool and a resource to help association conference organizers plan a smooth set of meetings. Please refer to this guide for information about every aspect of the planning process — from registration, requesting rooms, booking catering and audio-visual services, to applying for funding and promoting your association's program. This guide details your tasks and responsibilities and clearly outlines the Congress planning cycle.

Additional resources and complementary information can be found at www.congress2011.ca. If you have any questions, or require additional information or support contact the Federation's Congress Secretariat at any time at congressinfo@fedcan.ca.

Congress 2011 — Overview

Congress 2011 Coasts and Continents: Exploring Peoples and Places

The theme, 'Coasts and Continents: Exploring peoples and places' takes advantage of St. Thomas University and University of New Brunswick's maritime and coastal position in Atlantic Canada and stresses the geographical, historical, literary, artistic, socio-economic and political links across the globe. Place is important as it directly and indirectly shapes an individual's and a people's experience. Located strategically within a global context, Congress 2011 provides a bridge to, and a link between, places and peoples.

At the same time 'Coasts and Continents' challenges us to reach out to take advantage of our location to embrace the Atlantic world and beyond.

This theme opens up further possibilities of interchange — not only between places and peoples but also of ideas. In addition, 'Coasts and Continents' suggests the far-reaching potential of the humanities and social sciences for understanding the complexities of our expanding world and for challenging arbitrary borders and boundaries through interdisciplinarity.

DRAFT Schedule of Meetings

#	Associations	Attendance in 2007 Participation en 2007	F/V 27	S/S 28	S/D 29	M/L 30	T/M 31	W/M 1	T/J 2	F/V 3	S/S 4
6	Biblical Studies / Études bibliques (CSBS / SCÉB)	112			112	112	112				
7	Cdn. & Québec Lit. / Lit. canadienne et québécoise (ACQL / ALCO)	51		51	51						
8	Catholic Historical / Histoire catholique (CCHA / SCHC)	38				38	38				
9	Church History / Histoire des églises (CSCH / SCHÉ)	38		38	38						
12	Commonwealth / Lit. du Commonwealth (CACLALS / ACÉLLC)	39		39	39						
15	Education / Éducation (CSSE / SCÉE)	786		786	786	786	786	786			
16	Higher Education / L'enseign. supérieur (CSSHE / SCÉES)	90				90	90	90			
19	Teachers of English / Prof. d'anglais (ACCUTE / APAUCC)	270		270	270	270	270				
21	Profs. de français (APFUCC)	59		59	59	59	59				
23	Teachers of German / Profs. d'allemand (CAUTG / APAUC)	45		45	45	45	45				
24	Hispanists / Hispanistes (CAH / ACH)	66		66	66	66	66				
25	Hist. & Phil. of Science / Hist. et philo. des sciences (CSHPS / SCHPS)	81			81	81	81				
26	History / Historique (CHA / SHC)	376				376	376	376			
31	Industrial Relations / Relations industrielles (CIRA / ACRI)	134							134	134	134
34	Jewish / Études juives (ACJS / AÉJC)	21			21	21	21				
36	Law Teachers / professeurs de droit (CALT / ACPD)	64					64	64			
37	Linguistics / Linguistique (CLA / ACL)	82		82	82	82					
38	Comparative Lit. / Littérature comparée (CCLA / ACLC)	66			66	66	66				
42	Study of Names / Onomastique (CSSN / SCO)	17		17	17						
43	Netherlandic / Néerlandaises (CAANS / ACAÉN)	13		13	13						
45	Patristic / Patristiques (CSPS / ACÉP)	22					22	22	22		
46	Peace Research / Recherche pour la paix (CPRA / ACRP)	6							6	6	6
47	Philosophy / Philosophie (CPA / ACP)	234				234	234	234	234		
49	Population (CPS / SCP)	69						69	69	69	
50	Religion (CSSRe / SCÉRe)	79		79	79	79	79				
51	Renaissance (CSRS / SCÉR)	48		48	48	48					
53	Practical Ethics / Éthique appliquée (CSSPE / SCÉÉA)	20				20	20	20			
56	Slavists / Slavistes (CAS / ACS)	105		105	105	105					
57	Social Work / Service sociale (CASWE / ACFTS)	205				205	205	205	205		
58	Socialist / Socialistes (SSS / SÉS)	98						98	98	98	98
59	Sociology / Sociologie (CSA / SCS)	349					349	349	349	349	349
64	Theatre Research / Recherche théâtrale (CATR / ACRT)	91		91	91	91	91				
65	Theology / Théologique (CTS / STC)	46				46	46	46			
68	Information Science / Sciences de l'information (CAIS / ACSI)	55							55	55	55
70	History of Medicine / Histoire de la médecine (CSHM / SCHM)	78		78	78	78					
92	Co-operation / Études en coopération (CASC / ACÉCo)	158						158	158	158	
96	Women / Études sur les femmes (CWSA / ACÉF)	123		123	123	123	123				
98	Learned Journals / Revues savantes (CALJ / ACRS)	34			34	34					
105	Communication (CCA / ACC)	138						138	138	138	
111	Rhetoric / Étude de la rhétorique (CSSR / SCÉRh)	30		30	30	30					
130	Philosophy of Law / Philosophie du droit (CS-IVR / AIPDPS)	11			11						
201	Scandinavian / Scandinaves (AASSC / AAÉSC)	21				21	21	21	21		
207	Chairs of English / Directeurs des dép. d'anglais (CACE / ACDDA)	17	17								
210	Hungarian / Études hongroises (HSAC / ACÉH)	18		18	18	18					
215	Discourse and Writing / Rédactologie (CASDW / ACR)	58		58	58	58					
225	Intern. Development / Développement international (CASID / ACÉDI)	137					137	137	137		
228	French Dept. Chairs / Dép. d'études françaises (AFDCCU / ADDÉFUCC)	1			1						
229	Law and Society / Droit et société (CLSA / ACDS)	98				98	98				
231	Aesthetics / Esthétique (CSAe / SCE)	24		24	24	24					
238	Bibliographical / Bibliographique (BSC / SBC)	45				45	45				
239	Exist. and Phenom. / Éts. exists. et phénoménologiques (EPTC / TCEP)	41					41	41	41	41	
240	Translation / Traductologie (CATS / ACT)	34						34	34	34	
242	Film Studies / Études cinématographiques (FISAC / ACÉC)	69							69	69	69
246	Evangelical Theological / Théologie évangélique (CETA / ATÉC)	24			24						
249	Medievalists / Médiévistes (CSM / SCM)	36			36	36	36				
255	Digital Humanities / Étude des médias interactifs (SDH / SÉMI)	50				50	50	50			
256	Applied Linguistics / Linguistique appliquée (CAAL / ACLA)	103						103	103	103	
257	Jacques Maritain (JMA / ACJM)	14			14	14					
259	Environmental Studies / Études environnementales (ESAC / ACÉE)	29					29	29			
276	Francophone 19th Century / Ét. francophones 19e s. (CAFS19 / ACÉF19)	29					29	29	29		
293	Disability Studies / Études sur le handicap (CDSA / ACÉHa)	42						42	42	42	
295	Book Culture / Histoire du livre (CASBC / ACÉHL)	31					31	31			
297	Food Studies / Études alimentaires (CAFS / ACÉA)	48				48	48	48			
299	Game Studies (CGSA)	27				27	27				
300	Social Economy Research / Recherche et de l'économie sociales (ANSER/ARÉS)	113						113	113	113	
900	Symposium: Analytical methods / Méthodes analytiques	4					4				
Total attendance (2007) / Participation totale (2007)*		5,560	17	2,120	2,618	3,714	3,839	3,371	2,057	1,409	711
Invited to President's reception / Invitations à une réception de la présidente		0	0	1,318	1,354	1,440	0	727	704	0	

*Total attendance numbers are higher than actual since they do not reflect the approximately 20% of delegates who register for more than one association

*Les chiffres totaux sont plus élevés que la participation effective et ils ne reflètent pas les quelque 20 p. 100 de délégués qui s'inscrivent auprès de plus d'une association.

The Congress Planning Cycle

Deadline / Date d'échéance	Action / Suivi	How to / Comment
ongoing	Send information about special events / Fournir des renseignements à propos des événements spéciaux	Email / Courriel congressinfo@fedcan.ca
preliminary: 14-Feb-11 final: 18-Apr-11	Send preliminary and final association programs / Faire parvenir les programmes préliminaires et finals	Email / Courriel congressinfo@fedcan.ca
15-Oct-10	Send Association Mailing List to the Congress Secretariat / Fournir un exemplaire complet de la liste d'envoi de votre association au secrétariat du Congrès	Email / Courriel congressinfo@fedcan.ca
18-Oct-10	Set Association Meeting fees / Déterminez les Frais d'inscriptions aux réunions des associations	Association Meeting Fee Confirmation Form — Online / Formulaire confirmation des frais d'inscription d'association — en ligne
25-Oct-10	Open Association Account / Ouvrir un compte d'association	Request an Association Account Form — Online / Formulaire de demande de compte d'association — en ligne
19-Nov-10	Request Meeting Rooms / Faire la demande de vos salles de réunion	Online request System / Système de demandes en ligne
15-Nov-10	Apply for Funding from the International Keynote Speaker Support Fund / Présenter une demande d'obtenir des fonds de soutien des conférencier(ière)s internationaux invité(e)s	International Keynote Speaker Support Fund Form — Online / Formulaire de Demande de soutien des conférencier(ière)s internationaux invité(e)s — en ligne
Early Jan, 2011	Registration Guide Published / Guide d'inscription est publié	
14-Feb-11	Apply for Funding from the Aid for Interdisciplinary Sessions Fund / Présenter une demande d'obtenir des fonds de soutien pour les séances interdisciplinaires	Aid for Interdisciplinary Sessions Fund Form — Online / Formulaire de Demande de soutien pour séances interdisciplinaires — en ligne
28-Feb-11	Hire or Recommend a Student Worker / Embaucher ou recommander de personnel étudiant	Hire a Student Form — Online / Formulaire embauche de personnel étudiant
28-Feb-11	Book an Association Table / Réservez une table d'association	Book an Association Table Form — Online / Formulaire de demande de table d'association — en ligne
07-Mar-11	Register Complimentary Guests / Inscrire les congressistes invité(e)s	Complimentary Guest Registration Form — Online / Formulaire d'inscription gratuite des congressistes invités — en ligne
31-Mar-11	Reserve Audio-Visual Equipment / Réserver de l'équipement audiovisuel	Online Request System / Système de demandes en ligne
31-Mar-11	Early Registration fee cut-off date / Date d'échéance pour inscription à frais réduits	
29-April-11	Place Catering Orders / Commandez les services de traiteur	Online Request System / Système de demandes en ligne
Mid-May, 2011	Delegate's Guide Published / Guide des congressistes est publié	

Planning for a Smooth Congress

I. LACs and PCs

Scholarly associations are responsible for identifying a Program Chair (PC) and Local Arrangements Coordinator (LAC) to act as point persons and organizers during Congress. The respective roles of the PC and LAC often vary from association to association, however, in general the PC is responsible for the association's program while LACs are locally based at the host university and coordinate and communicate information to their members.

Regardless of how tasks are divided, collectively, the PC and LAC are responsible for planning and promoting the association program, taking care of the logistical arrangements and ensuring a smooth flow of communication between their membership and the Congress Secretariat.

The following is a general listing of the key tasks related to the responsibilities of LAC's and PC's.

Meeting Planning

- ▶ booking meeting and event spaces, audio-visual services and catering, through the online system

Program Planning and Promotion

- ▶ coordinating the association's call for papers and scheduling sessions
- ▶ planning and sharing the association program with the Congress Secretariat and the association's membership, in advance of Congress
- ▶ promoting the association program onsite during Congress through Delegate Services, or upon request through a staffed Association Table
- ▶ sharing information about special events open to all delegates with the Congress Secretariat for posting on the Congress website and in the Registration and Delegate's Guides
- ▶ applying for funding opportunities to enhance the association program

Communication

- ▶ sharing preliminary and final association programs with the Congress Secretariat
- ▶ coordinating association membership lists and sharing this information with the Congress Secretariat
- ▶ sharing the 2011 fee schedule with the Congress Secretariat
- ▶ relaying messages from the Federation and host university to association members regarding matters such as:
 - registration;
 - delegates' services (transportation, dining services, accessibility, parking etc.); and
 - Federation and University-led events.

Note: You will find contact information for all Congress 2011 PCs and LACs in this Guide.

ACTION:

Stay on track and organize tasks using the planning cycle outlined on page 5.

II. Association Accounts

Association meeting fees are collected by the Federation's Congress Secretariat on behalf of associations during registration.

Expenses:

Duly-authorized persons identified on the Association Account Request (on the online booking system) can charge expenses such as catering costs, bar services, rental of audio-visual equipment, photocopying and student help against the association account.

Transactions:

Each association will be issued a report of credit and debit transactions on its account. The final accounting report will be sent to associations as soon as possible following Congress.

Note: Charges for off-campus services cannot be billed to association accounts. Moreover, each association is responsible for all costs incurred in organizing and running its program and providing any special events and services, such as banquets, tours, simultaneous translation services, etc. The costs of the routine work of local representatives (telephone, fax, photocopying, secretarial services, etc.), must be absorbed by the host academic unit and cannot be billed to association accounts.

ACTION:

*To open an association account, submit the **Request an Association Account** on the online system by Monday, October 25, 2010. Associations will be advised of their account number by January 31, 2011.*

III. Association Membership Mailing Lists

The Federation's Congress Secretariat requires a complete copy of your association's mailing list so that the Registration Guide can be mailed to your members. Upon request, the Federation will provide associations with unaddressed Registration Guides for mailing to new members or association guests.

Format:

Send us your list by email, in MS Excel format. When sending this list, separate each field with a column, field, tab or comma and be consistent with each entry. When submitting your list, indicate at the top or on a separate page the total count of names.

Example:

John, Smith, Department, University,
300-275 Bank St., Ottawa, ON, K2P 2L6, Canada.

Note: Associations that submit their mailing list after October 15, 2010 will be required to mail registration information to members at their own expense.

ACTION:

*Please provide a complete copy of your association's mailing list to the Congress Secretariat (**congressinfo@fedcan.ca**) by Friday, October 15, 2010*

IV. Requesting Meeting Rooms and Other Spaces on Campus

Sessions will take place in all academic buildings on the STU and UNB campus.

Through the online request system, you will be responsible for advising the Congress 2011 host team of the number of meeting rooms your association will require throughout Congress. This includes rooms for sessions, executive meetings, annual general meetings, plenary sessions, receptions, banquets, poster-sessions, and other events.

The Congress 2011 team will do its best to accommodate specific and special requests, but cannot guarantee that an association will receive a specific room/space. Factors such as accessibility, proximity to related associations, and efficient use of campus space are considered when assigning rooms.

Associations will be advised of room allocations by February 18, 2011.

Tips:

- ▶ Provide complete information on the type of set-up your association will need for each session and/or event (i.e., theatre, classroom, workshop, poster session, etc.)
- ▶ Be realistic when specifying the projected attendance for each meeting, as well as when specifying the timeframe during which the space will be needed as this will assist us in meeting the needs of all associations
- ▶ Indicate clearly if wheelchair accessibility or other special needs are a requirement as not all classrooms and buildings are equally accessible to persons in wheelchairs
- ▶ For any joint session indicate clearly the name of the association that is responsible for arrangements such as room reservation, catering, audio-visual, etc.
- ▶ Use the Notes section of the online system to clearly communicate special requests related to space

ACTION:

*Use the online request system to **request meeting rooms** by Friday, November 19, 2010.*

V. Audio-Visual Services

Through the online request system, you will be responsible for advising the Congress 2011 host team of the audio-visual equipment and/or services your association will require throughout Congress. This includes access to equipment that may be built in to rooms as well as special equipment that needs to be brought in to a meeting room.

Default Presentation Package

The Default Presentation Package, described below, is automatically selected in the online request system for every room you book. This package includes Data Projector, Screen, Ethernet Cable and internet access, and Small Speaker with cables to plug into computer. **If you do not want the Default Presentation Package for any of your room bookings, you must remove it from your basket by March 31, 2011.** If you do not remove it from your basket by this date, your association will be charged the full amount for this package.

Public Address Sound System

If you require a Public Address Sound System for your session or event, please contact avsupport@congress2011.ca and one of our team members will be in touch with you to discuss your needs. Prices will be determined based on the details of your event.

Technician Request

AV Technicians will be available to assist you with the equipment you have reserved. This includes assistance with setting up your presentation and addressing any problems that may arise during your session. If you require a technician to be in the room throughout your session in order to provide services above and beyond general assistance with equipment and troubleshooting, make a specific request for a technician.

Audio-Visual Items Available

The cost of each of the audio-visual equipment packages is based on either a period of up to 4 hours' duration, or a full day (>4 hours). A full day rental costs double the 4-hour rate.

- ▶ **Default Presentation Package** – Default Presentation Package includes Data Projector, Screen, Ethernet Cable and internet access, Small Speaker with cables to plug into computer
\$25.00 for half day (4 hours)
\$50.00 for full day (8 hours)
- ▶ **Computer**
\$15.00 for half day (4 hours)
\$30.00 for full day (8 hours) + Presentation Package
- ▶ **DVD/VCR**
\$10.00 for half day (4 hours)
\$20.00 for full day (8 hours) + Presentation Package
- ▶ **Document Camera**
\$75.00 for half day (4 hours)
\$150.00 for full day (8 hours) + Presentation Package
- ▶ **Flipchart**
\$10.00 for half day (4 hours)
\$20.00 for full day (8 hours)
- ▶ **Overhead Projector**
\$5.00 for half day (4 hours)
\$10.00 for full day (8 hours)
- ▶ **Slide Projector (35mm)**
\$20.00 for half day (4 hours)
\$40.00 for full day (8 hours)
- ▶ **CD/Cassette Player**
\$15.00 for half day (4 hours)
\$30.00 for full day (8 hours)
- ▶ **PA Sound System**
If you require a Public Address Sound System for your session or event, please contact avsupport@congress2011.ca and one of our team members will contact you to complete this request.
- ▶ **Technician Request**
If you would like a technician present for your entire session, the rate is \$35.00 per hour, minimum of 2 hours.

* (Note : there will be AV technicians present in each building to assist you with equipment you have reserved, only request this service if you want a technician to be present in your room for the entire session).

Contact Audio-Visual Services: avsupport@congress2011.ca

ACTION:

Use the **Audio-Visual Services request** section of the online request system to reserve equipment by March 31, 2011. Remember that a default package has been ordered for you, and you have the responsibility to remove this request for any room bookings/events that do not require it.

VI. Catering

When you receive notification from the Congress 2011 team of the meeting rooms allocated to your association, you will have the opportunity to order food and beverage services from our food service team. This may include catered breakfast, coffee breaks, luncheons (including working luncheons), dinners and receptions. The menu will be available through the online request system and represents the options most often ordered during Congress. It is designed to make your planning process easy and efficient. For receptions and banquets, a member of our catering team will contact you to discuss the details. For a more elaborate menu or to discuss needs beyond the online menu, please contact foodservice@congress2011.ca.

Tips

- ▶ Discuss severe allergies or special dietary needs with the caterer.
- ▶ Book your catering menu as early as possible to ensure all of your requests are possible.
- ▶ Make sure you review the catering policies listed at the end of the catering menu – there will be a copy of the menu for easy reference in the online request system.

ACTION:

Once you receive your room allocations, **place catering orders** through the online request system by Friday, April 29, 2011.

VII. Hiring Student Workers

You may wish to hire a student to assist with various aspects of your meetings at Congress. Student workers can help you with:

- ▶ disseminating information about your association's program (at Association Tables, for example)
- ▶ way finding
- ▶ posterings
- ▶ preparing for sessions and events

Hiring:

The Congress Secretariat makes the process of hiring a student worker simple and hassle free. Complete the Hire a Student Form and we can recruit a student on your behalf or, if you have a particular student in mind, provide us with their name and contact information. The Congress Secretariat will handle all the HR, keep track of students' hours and administer the payment to student workers.

Student Wages:

The hourly rate for workers will be determined on current labour market conditions. Costs will be deducted from your association account.

Training:

The Congress Secretariat hosts an orientation session for all student workers. During this session, students are informed of general Congress information. It is important that you plan for a representative of your association to meet with any student hires before the beginning of your conference to inform them of their specific duties. On-site at Congress, minimal instructions for student workers may be left in the Delegate Services' Area, adjacent to Registration.

ACTION:

*Log on to the online request system to hire or recommend a student. Submit the **Hire a Student Worker request** by Monday, February 28, 2011.*

The Federation and STU and UNB are working together to improve

VIII. Making your Association Meeting Accessible

accessibility of all aspects of Congress 2011. In order to successfully plan an accessible meeting, it is important to know the specific needs of the members who are planning to attend. The Federation will be collecting accessibility requests online from pre-registered delegates beginning in 2011. This information will be distributed to your association in hopes you will work with the Congress 2011 team to respond to these requests as best as possible within the constraints of your budget. There are also some general accessibility provisions (outlined below) which can be beneficial for delegates with and without disabilities and will contribute to the inclusive spirit of Congress 2011.

Communications with Members:

- ▶ Ensure all electronic association material (e.g. websites, emails and email attachments) are available in a format that is accessible to people who use screen readers. There are many online tools to help you improve the accessibility of your website and documents, for example Wave Accessibility Evaluation Tool:
<http://wave.webaim.org/>
 - Include information about accessibility in your conference material.
 - Inform your delegates about the nearest 'quiet space' to accommodate people with mental health concerns, chronic pain and fatigue conditions, and people living with various illnesses (e.g. cancer, HIV/AIDS). Many people without disabilities also appreciate these spaces.
 - Ask participants to reduce or avoid using scented products while attending your meeting.
 - Provide the tool "Accessible Presentations: A Guide for Congress Presenters" (available online at www.congress2011.ca) to presenters.
- ▶ Scheduling Considerations: Allow for as much time as possible between sessions to ensure all participants are able to take breaks and move from one session to another.

Meeting Rooms and Building

- ▶ Tour your proposed meeting area taking accessibility into consideration, such as ability to move furniture, door openers, vicinity to elevators, level-entryways, space to accommodate mobility aids and guide dogs, and wheelchair accessible washrooms.
- ▶ When possible, use rooms with microphones and a sound system in order to accommodate people who use assistive listening devices such as sound amplifiers.
- ▶ Ensure that the speaking areas, including lectern or podium are wheelchair accessible when necessary.
- ▶ If creating signage make sure it is clear by using large sans serif font with high contrast between the font and background.

Alternative Formats

- ▶ Prepare to arrange for individual requests, such as qualified professional interpreters, real-time captioning, Braille, large-print and electronic formats of written material. If these accommodations are not possible within the constraints of your association's budget, contact the delegate and attempt to make alternative arrangements.

Meals and Food

- ▶ Respond to dietary considerations by offering a variety of food options and asking the caterer to clearly label each food item.
- ▶ Assign one conference organizer or volunteer to assist as needed during buffet-style meals, which can be difficult for some people to use.
- ▶ Determine the accessibility of local restaurants if meals are 'on your own.'
- ▶ If you are hiring sign language interpreters, ensure they are present during meals and social events.

Banquets/Receptions

- ▶ If your reception is held at a restaurant, phone ahead and/or visit to ensure there is a level entry way, accessible washroom on the same floor as the main dining area, and that the chef is willing to accommodate dietary considerations.

Other

- ▶ Some participants may travel with attendants who assist them in daily living. It is recommended that attendants are not charged meeting fees and be included in the numbers for catering.

Accessibility Questionnaire

- ▶ The Federation will collect and distribute information about the access needs of delegates with disabilities through the online registration system via an "Accessibility Needs and Information Questionnaire." Associations are encouraged to direct their members to this questionnaire during the online early registration process.

Information from the questionnaire will be forwarded to relevant LACs and PCs. Associations should work with the host universities to accommodate delegates with disabilities within the constraints of their budgets and resources (the possibility of these constraints is clearly indicated on the questionnaire). Information from the questionnaire will also be used to improve the overall accessibility of future Congresses.

Promoting the Association Program and Events Open to All Delegates

While the Federation and the host Universities offer programming open to all delegates, each participating association holds its own conference and activities (meetings and special events). Although some of these events are intended for association membership, others may be open to all delegates.

There are several ways to promote all aspects of the program (open to all delegates, and open only to those meeting with the association).

I. Congress 2011 Website *congress2011.ca*

Congress2011.ca features an Online Calendar of Events open to all delegates that is updated on a regular basis.

To include your association's events open to all delegates in this online calendar, email congressinfo@fedcan.ca. Let us know about dates, times and locations of events as information is confirmed and your listing will be updated.

Be sure to include:

- ▶ A brief description of your event
- ▶ Date, time and location (as it becomes available)
- ▶ A photo if available

NOTE: Listings that appear in the online Calendar of Events will also appear in printed materials such as the Registration Guide and the Delegate's Guide.

ACTION:

Email congressinfo@fedcan.ca to have your association events open to all delegates posted on the Online Calendar of Events. The calendar is updated on an ongoing basis.

What about association programs not open to all delegates?

Congress2011.ca also features an online listing of association programs open only to delegates registered to attend association meetings and sessions.

How to ensure your association program appears in the online listing?

To include your association's program in the online listing, attach the latest version of your program in an email to congressinfo@fedcan.ca. You can email preliminary and final programs to us on an ongoing basis, and the listing will be updated regularly with the most up to date programs.

NOTE: PCs and LACs are responsible for informing both your membership and the Federation of the details of your association program. Please encourage your membership to check the online listing. Congress delegates often request copies of association programs upon registration. Making sure the Federation has the most up-to-date version of your association's program can greatly enhance the experience of your delegates.

ACTION:

Email the latest version of your association program to congressinfo@fedcan.ca for inclusion in the online association program listing. Listings are updated with the most current information as programs are shared.

II. Promoting the Association Program On Site at Congress: Association Tables

Congress staff are available on site at Delegate Services and Info Kiosks to assist delegates in finding association meetings and events. In addition, many associations choose to book and staff an Association Table to distribute materials and interact with association members on site.

Where will the Association Tables be located on campus?

You must request an Association Table in advance of Congress if you would like to be assigned one. Association Tables will be assigned on a case-by-case basis, and located adjacent to your association's meeting spaces. A full listing of Association Table locations will be published in the Delegate's Guide, and posted online at congress2011.ca.

NOTE: Association Tables must be staffed by a member of the association, a volunteer or student worker.

ACTION:

Request an Association Table using the online system by Monday, February 28, 2011

III. Registration Guide and Delegate's Guide

The Federation publishes a Congress Registration Guide that is mailed out to over 15,000 recipients in January each year; and a Congress Delegate's Guide that is distributed to registered delegates at Congress. The Guides include comprehensive listings of association events open to all delegates, and are a valuable promotional tool.

How do I make sure my events open to all delegates are listed in the printed Guides?

Listings that appear in the online Calendar of Events will also appear in printed materials such as the Registration Guide and the Delegate's Guide. You can email congressinfo@fedcan.ca to let us know about dates, times and locations of events as information is confirmed and your listing will be updated.

Be sure to include:

- ▶ A brief description of your event
- ▶ Date, time and location (as it becomes available)
- ▶ A photo if available

Are there publication deadlines?

Yes. The Federation will send reminders of upcoming publication deadlines and prompt you to send in your event descriptions. Events descriptions must be received by the Federation in time to meet the respective publication deadlines for the guides:

Registration Guide — November 16, 2010
Delegate's Guide — April 11, 2011

NOTE: Late submissions for the Registration Guide will appear in the Online Calendar of Events and in the Delegate's Guide. Every effort will be made to include late submissions for the Delegate's Guide in the Online Calendar of Events.

ACTION:

Email congressinfo@fedcan.ca to have your association events open to all delegates published in the Registration Guide by November 16, 2010, and the Delegate's Guide by April 11, 2011.

IV. Media Relations and Communications Services

The Federation's communications team will be on hand at Congress to assist associations in their interactions with members of the media. Due to the volume of topics and story ideas, Congress is an ideal venue for members of the media to access sources on topics of interest. Congress is also a significant opportunity for your associations to garner profile with the larger community.

Highlighting the Association Program

Prior to Congress, the Federation's media relations team will be sifting through association programs and cataloguing themes, topics, speakers and events that could be of interest to media. The Federation team will also be compiling contact information for delegates who are interested in speaking to the press in order to facilitate media interviews wherever possible. If in the course of your planning for Congress 2011 you find topics or themes that you think might be of interest to the larger community, you should highlight them to the Federation team.

Congress Media Room

The Congress Media Room will be available to reporters to conduct interviews, file stories or access computers, phones and the Internet. If members of your association require assistance in working with the media, the media room should be their first stop.

ACTION:

Notify the Congress Secretariat of your association's activities, noting themes and topics that should be highlighted to the press. congressinfo@fedcan.ca

V. Funding Support Available to Member Associations

On an annual basis, the Federation offers funding support to member associations for interdisciplinary sessions and international keynote speakers. PCs and LACs of eligible associations are responsible for applying to the Federation for funding through the online system.

1. Aid for Interdisciplinary Sessions Fund

The Aid for Interdisciplinary Sessions (AIS) fund was established to encourage and support interdisciplinarity at Congress. Each year, associations can apply to receive funding which helps to defray costs associated with staging joint sessions. Associations are strongly encouraged to work together to facilitate dialogue and interchange of knowledge.

Who is eligible?

All member associations of the Federation are eligible to make one application for funding each year.

Can multiple associations apply for funding for the same joint session?

Yes, each member association involved in staging the same session is eligible to make an application for funding.

How much funding is available?

All applications for funding will be considered by the Federation with the support of the Federation's Executive Committee. In the event that the number of applications exceeds the amount of funding available in a given year, applications will be carefully evaluated and funding will only be awarded to submissions of the highest quality.

Associations that are selected will be awarded funding in pre-determined amounts, depending on the size of the association.

Pre-determined funding amounts are:

- ▶ \$250 for small associations (associations with up to 224 members)
- ▶ \$600 for medium-sized associations (associations with between 225 and 649 members)
- ▶ \$1,000 for large associations (associations with 650+ members)

How to apply?

PCs and LACs can apply for Aid for Interdisciplinary Sessions funding using the online system.

Funding criteria

- ▶ Submissions must describe the session and explicitly outline the reasons for working jointly with a particular association. It is important to clearly identify the names of the association(s) working together to stage the session. Quality submissions will also clearly outline what you hope to achieve by staging a joint session at Congress.

ACTION:

Complete the application for **Aid to Interdisciplinary Sessions Fund** on the online system by Monday, February 14, 2011.

2. International Keynote Speaker Support Fund

The International Keynote Speaker Support Fund was established to encourage and support the participation of international scholars of distinction at Congress. Through a competitive process, associations receive funding to stage high-profile keynote events with international speakers.

Keynotes supported by the fund must be open to all registered delegates, should be fully integrated into the associations' program and will be promoted by the Federation.

Who is eligible?

All member associations of the Federation are eligible to make one application for funding each year.

Can multiple associations apply for funding for the same keynote event?

Keynotes presented by more than one association are eligible to apply. However, the application should be made by one association on behalf of all involved.

How much funding is available?

All applications for funding will be considered by the Federation and vetted by the Federation Executive Committee. The number of applications often exceeds the amount of funding available in a given year, making this a competitive process. Funding is awarded to submissions of the highest quality.

This year, up to a total of 10 grants of \$1,000 will be awarded.

How to apply?

PCs and LACs can apply for International Keynote Speaker Support funding using the online system.

Funding criteria

Submissions must persuasively and creatively describe the proposed keynote, explicitly highlighting the following:

- ▶ Relevance of the proposed keynote to the Congress theme
— Coasts and Continents: Explorations of peoples and places
- ▶ Profile of the proposed speaker
- ▶ Proposed keynote's appeal to a wider audience

ACTION:

Complete the application for the **International Keynote Speaker Support Fund** on the online system by Monday, November 15, 2010.

Registration

I. Congress Registration Fees

All delegates must pay the general Congress registration fee. The revenue collected from general Congress registration fees supports the long-term development of Congress and to keep the annual meeting format viable by ensuring that infrastructure and services are in place.

For more information about how Congress Registration fees are spent in support of Congress, please visit congress2011.ca.

Note: Associations must insist that all participants in their meetings are registered for both the Congress in general, and the specific association they are meeting with. Every year, non-registered conference attendees cause a significant loss of revenue that can result in increases in registration fees overall. Please let your members know that by not paying they withhold much-needed support from their own associations while penalizing their paying colleagues.

How to Register and Key Dates

Delegates can register for the 2011 Congress, starting mid January, online via secure server at www.congress2011.ca. Delegates can also register in the following ways:

- ▶ By fax:
613-238-6114
- ▶ By mail:
Congress 2011
275 Bank St. Suite 300, Ottawa, ON K2P 2L6
- ▶ In person during the Congress at Registration.

Associations are encouraged to advise their members that by registering early they will realize a savings on registration fees. The 2011 Congress registration fees are as follows:

Type	Early Registration Fee by March 31 st	Late Registration Fee as of April 1 st	On-site Registration Fee as of May 27 th
students, retired and unwaged delegates	\$55	\$70	\$75
postdoctoral fellow	\$70	\$85	\$90
regular delegates	\$150	\$170	\$185

*Please note that these fees are GST exempt.

II. Association Meeting Fees

Associations are responsible for setting their own meeting fees. These fees help cover the costs incurred by an association participating at Congress. Costs can include (but are not limited to) a.v., catering, banquets and honoraria and travel for special guests.

Note: The association meeting fees will be published in the Congress Registration Guide distributed in January.

Tip: Keep the association fee structure simple in order to facilitate the registration process.

ACTION:

Associations must complete the **Association Meeting Fee Confirmation** on the online request system by Monday, October 18, 2010.

III. Differential Fees for Non-Member Associations

Associations that are not members of the Federation must pay a differential fee. The differential fee is \$50 for each registered delegate.

Grace Period

A three-year grace period from paying the differential fees is granted to emerging associations. The grace period is provided to allow emerging associations the time needed to build their membership. At the end of the three-year grace period, these associations can either become members of the Federation or pay the differential fee.

Associations that are new to Congress but do not fit the definition of an emerging association are given a one-year grace period from paying differential fees. After one year, these associations can either become members of the Federation or pay the differential fee.

IV. Complimentary Guests

As a courtesy for associations who are members of the Federation, associations may wish to offer complimentary registration to a limited number of special guests, such as distinguished speakers or observers, invited delegates from abroad or key people who have assisted in planning and preparation for Congress. Guests registered in this way will qualify for complimentary early registration, and both the general Congress fee and the association meeting fee (if any) will be waived.

The number of complimentary registrations authorized in advance for a member association will be based on past Congress attendance for each member association as follows:

<i>No. of registered delegates in 2010</i>	<i>No. of complimentary registrations granted*</i>
5-50	2
51-150	4
151-300	6
301+	8

*A complete listing of allowable complimentary guests for each association will be sent to PCs and LACs.

Associations extending more than their authorized number of complimentary registrations (for other members closely involved with the organization of their meetings, such as the Program Chair, the Local Arrangements Coordinator, a representative from the National Office, or for additional guest speakers) will be billed through their association account for Congress.

ACTION:

*PCs and LACs representing member associations of the Federation should may submit a **Complimentary Guest Registration Form** by Monday, March 7, 2011 for each guest.*

Contact Information / Coordonnées des personnes-ressources

I. Congress Secretariat and University Staff / Personnel du secrétariat du Congrès et de l'Université

Congress 2011 Office — St. Thomas University & University of New Brunswick

10 MacKay Drive
Rm 149 Marshall D'Avray Hall
PO Box 4400 Fredericton, NB E3B 5A3

- Academic Convenor / Responsable universitaireDr. Linda Kealey..... 506-458-7062 lindakealey@congress2011.ca
 - Academic Coordinator, STU / Coordinateur universitaire.....Dr. Michael Boudreau..... 506-452-0501 michaelboudreau@congress2011.ca
 - Project Manager / Gestionnaire du projetMichelle McNeil 506-453-4622 michelle@congress2011.ca
 - Congress Assistant / Adjoint du Congrès.....TBA 506-453-5185 congressassistant@congress2011.ca
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Canadian Federation for the Humanities and Social Science (CFHSS), Congress Secretariat Fédération canadienne des science humaines (FCSH), Secrétariat du Congrès

275 Bank St. Suite 300
Ottawa, ON K2P 2L6
613-238-6112
congressinfo@fedcan.ca / infocongres@fedcan.ca

- Director of Programs / Directrice des programmesAlison Faulknor 613-238-6112 x 302 afaulknor@fedcan.ca
 - Congress Manager / Gestionnaire du Congrès.....Jessica Harrington 613-238-6112 x 304 jharrington@fedcan.ca
 - Congress Administrative Officer and Registrar /
Agente administrative et registraire du CongrèsDonna LeLievre 613-238-6112 x 312 congress@fedcan.ca
 - Congress Administrative Assistant /
Adjointe administrative du CongrèsNicole Taillefer..... 613-238-6112 x 311 ntaillefer@fedcan.ca
 - Communications Officer / Agent de communication.....Ryan Saxby-Hill 613-238-6112 x 303 rsaxbyhill@fedcan.ca
 - Book Fair Coordinator / Coordinateur de Salon du livreBenoit Gervais..... 613-238-6112 x 355 bgervais@fedcan.ca
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Services

- Meeting Rooms / Salles de réunion.....Michelle McNeil 506-453-4622 michelle@congress2011.ca
- Audio-Visual Services / Services audio-visuel.....Kevin Cormier (UNB)
Dan Hurley (STU)..... avsupport@congress2011.ca
- Catering Services / Services de traiteurNancy Collett (STU)
Cindy McCoy (UNB)..... foodservice@congress2011.ca
- On-campus Accommodations (STU) /
Hébergement sur le campus (STU).....Clayton Beaton 506-452-0578 cbeaton@stu.ca
- On-campus Accommodations (UNB) /
Hébergement sur le campus (UNB).....Misty McLaughlin..... 506-453-4856 misty@unb.ca
- Media Relations / Relations médias.....Jeffrey Carleton 506-452-0522 carleton@stu.ca
- Printing & Photocopy Services / Impressions et photocopies.....Imaging Services 506-453-4573 imaging@unb.ca
- Security & Traffic (including parking) /
Sécurité et circulation (stationnement).....Bruce Rogerson..... 506-453-4830 rrogerso@unb.ca
- Book Store / LibrairieShelley Nowlan 506-458-7909 snowlan@unb.ca

Contact Information / Coordonnées des personnes-ressources

PC = Program Chair /
Responsable de Programme

LAC = Local Arrangements Coordinator /
Coordonnateur(trice) local(e)

II. Associations PCs and LACs / RP et CL des associations

Association des professeur.e.s de français des universités et collèges canadiens (APFUCC #21)

LAC: Patrick Bergeron, University of New Brunswick, pberg@unb.ca, 506-447-3247

PC: Pascal Michelucci, University of Toronto Mississauga, Pascal.michelucci@utoronto.ca, 905-828-3774

Association for Canadian and Québec Literatures (ACQL #7)

Association des littératures canadienne et québécoise (ALCQ #7)

LAC: Cecilia Francis, St. Thomas University, cwfrancis@stu.ca, 506-460-0361

PC: Lucie Hotte, Université d'Ottawa, lhotte@uottawa.ca, 613-562-5800 x 1078

PC: Sara Jamieson, Carleton University, sara_jamieson@carleton.ca, 613-520-2600 x 2431

Association for Canadian Jewish Studies (ACJS #34)

Association d'études juives canadiennes (AÉJC #34)

LAC & PC: Rebecca Margolis, University of Ottawa, rmargoli@uottawa.ca, 613-562-5800 x 2955

Association for Nonprofit and Social Economy Research (ANSER #300)

Association de recherche des organismes sans but lucratif et de l'économie sociale (ARÉS #300)

LAC: Luc Theriault, University of New Brunswick, luct@unb.ca, 506-458-7785

PC: Jack Quarter, Ontario Institute for Studies in Education (U of T), jack.quarter@utoronto.ca, 416-978-0820

Association for the Advancement of Scandinavian Studies in Canada (AASSC #201)

Association pour l'avancement des études scandinaves au Canada (AAÉSC #201)

LAC: Will C. van den Hoonard, University of New Brunswick, will@unb.ca, 506-453-4849

PC: Ingrid K. Urberg, University of Alberta, iurberg@augustana.ca, 780-679-1573

Association of Canadian College and University Teachers of English (ACCUTE #19)

Association des professeurs d'anglais des universités et collèges canadiens (APAUCC #19)

LAC: Jennifer Andrews, University of New Brunswick, jandrews@unb.ca, 506-453-4676 x 7403

PC: Nicola Nixon, Concordia University, nnixon@alcor.concordia.ca, 514-848-2424 x 2359

Association of French Department Chairpersons of Canadian Universities (AFDCCU #228)

Association des directeurs de départements d'études françaises des universités et collèges du Canada (ADDÉFUCC #228)

LAC & PC: Johanne Bénard, Queen's University, benardj@queensu.ca, 613-533-2083 x 32083

Bibliographical Society of Canada (BSC #238)

Société bibliographique du Canada (SBC #238)

LAC: Patricia Belier, University of New Brunswick, belier@unb.ca, 506-447-3263

PC: Janet Friskney, York University, jbfiskney@yahoo.ca, 416-736-2100 x 22685

Canadian Association for Commonwealth Literature and Language Studies (CACLALS #12)

Association canadienne pour l'étude des langues et de la littérature du Commonwealth (ACÉLLC #12)

LAC: John Ball, University of New Brunswick, jball@unb.ca, 506-458-7409

PC: Susan Gingell, University of Saskatchewan, susan.gingell@usask.ca, 306-966-5510

Canadian Association for Information Science (CAIS #68)

Association canadienne pour les sciences de l'information (ACSI #68)

LAC: Sarah Stevenson, Dalhousie University, sarah.stevenson@dal.ca, 902-494-3611

PC: Kate Johnson, The University of Western Ontario, cjohn24@uwo.ca, 519-661-2111 x 81479

PC: Pam McKenzie, The University of Western Ontario, pmckenzi@uwo.ca, 519-661-2111 x 88514

Section 5:

Canadian Association for Social Work Education (CASWE #57)
Association canadienne pour la formation en travail social (ACFTS #57)

LAC: John Coates, St. Thomas University, jcoates@stu.ca, 506-452-0502

PC: Sharon Leslie, Canadian Association for Social Work Education, admin@caswe-acfts.ca, 613-792-1953 x 221

Canadian Association for Studies in Co-operation (CASC #92)
Association canadienne pour les études en coopération (ACÉCo #92)

LAC: Luc Theriault, University of New Brunswick, luct@unb.ca, 506-458-7785

PC: Darryl Reed, York University, dred@yorku.ca, 416-736-2100 x 77805

Canadian Association for the Advancement of Netherlandic Studies (CAANS #43)
Association canadienne pour l'avancement des études néerlandaises (ACAÉN #43)

LAC: Will C. van den Hoonard, University of New Brunswick, will@unb.ca, 506-453-4849

PC: Inge Genee, University of Lethbridge, inge.genee@uleth.ca, 403-380-1809

Canadian Association for the Study of Book Culture (CASBC #295)
Association canadienne pour l'étude de l'histoire du livre (ACÉHL #295)

LAC: Gwendolyn Davies, University of New Brunswick- Fredericton Campus, daviesg@unb.ca, 506-453-4672

PC: Scott McLaren, York University, scottm@yorku.ca, 416-736-2100 x 88892

Canadian Association for the Study of Discourse and Writing (CASDW #215)
Association canadienne de rédactologie (ACR #215)

LAC: Russell Hunt, St. Thomas University, hunt@stu.ca, 506-452-0424

PC: Doug Brent, University of Calgary, dabrent@ucalgary.ca, 403-220-5458

Canadian Association for the Study of International Development (CASID #225)
Association canadienne d'études du développement international (ACÉDI #225)

LAC: Bassett Carolyn, University of New Brunswick, chassett@unb.ca, 506-458-7192

PC: Larry Swatuk, University of Waterloo, lswatuk@uwaterloo.ca, 519-888-4567 x 38615

Canadian Association for Theatre Research (CATR #64)
Association canadienne de la recherche théâtrale (ACRT #64)

LAC: Len Falkenstein, University of New Brunswick, lfalken@unb.ca, 506-458-7406

PC: Reina Green, Mount Saint Vincent University, reina.green@msvu.ca, 902-457-6231

Canadian Association for Translation Studies (CATS #240)
Association canadienne de traductologie (ACT #240)

LAC: Denise Merkle, Université de Moncton, denise.merkle@umoncton.ca, 506-858-4124

PC: Marc Charron, Université d'Ottawa, marc.charron@uottawa.ca, 613-562-5800 x 1574

Canadian Association of Applied Linguistics (CAAL #256)
Association canadienne de linguistique appliquée (ACLA #256)

LAC: Joseph Dicks, University of New Brunswick, jdicks@unb.ca, 506-458-7114

PC: Callie Mady, Nipissing University, calliem@nipissingu.ca, 905-450-6948

PC: Monique Bournot-Trites, University of British Columbia, monique.bournot-trites@ubc.ca, 604-822-4873

Canadian Association of Chairs of English (CACE #207)
Association canadienne des directeurs des départements d'anglais (ACDDA #207)

LAC: Mary Rimmer, University of New Brunswick, mrimmer@unb.ca, 506-458-7393

PC: Douglas Thorpe, University of Saskatchewan, doughthorpe@usask.ca, 306-966-5500

Canadian Association of Food Studies (CAFS #297)
Association canadienne des études alimentaires (ACÉA #297)

LAC: Jane Jenkins, St. Thomas University, jenkins@stu.ca, 506-460-0368

PC: Charles Sule, csule@ryerson.ca, 647-990-7853

PC: Claire Askew, askew_claire@hotmail.com, 416-797-3164

Section 5:

Canadian Association of Francophone 19th-Century Studies (CAFS 19 #276)
Association canadienne d'études francophones du 19^e siècle (ACÉF 19 #276)

LAC: Patrick Bergeron, University of New Brunswick, pberg@unb.ca, 506-447-3247
PC: Jeremy Worth, University of Windsor, jworth@uwindsor.ca, 519-253-3000 x 2878

Canadian Association of Hispanists (CAH #24)
Association canadienne des hispanistes (ACH #24)

LAC: Sophie Lavoie, University of New Brunswick, lavoie@unb.ca, 506-458-7469
PC: Maria Jose Gimenez Mico, Dalhousie University, mgimenez@dal.ca, 902-494-7124

Canadian Association of Law Teachers (CALT #36)
Association canadienne des professeurs de droit (ACPD #36)

LAC: Nicole O'Byrne, University of New Brunswick, nobyrne@unb.ca, 506-451-6887
PC: Konstantia Koutouki, Université de Montréal, konstantia.koutouki@umontreal.ca, 514-343-6111 x 0749

Canadian Association of Learned Journals (CALJ #98)
Association canadienne des revues savantes (ACRS #98)

LAC: Christa Canitz, University of New Brunswick - Fredericton Campus, canitz@unb.ca, 506-458-7396
PC: Ellen Henderson, hendersonel@rogers.com, 613-230-5773
PC: Johanne Provençal, Simon Fraser University, johanne_provençal@sfu.ca, 250-571-9729

Canadian Association of Slavists (CAS #56)
Association canadienne des Slavistes (ACS #56)

LAC & PC: Allan Reid, University of New Brunswick, russky@unb.ca, 506-458-7714

Canadian Association of University Teachers of German (CAUTG #23)
Association des professeurs d'allemand des universités canadiennes (APAUC #23)

LAC: Anette Guse, University of New Brunswick, aguse@unb.ca, 506-458-7716
PC: Cheryl Dueck, University of Manitoba, dueck@cc.umanitoba.ca, 204-474-9151

Canadian Catholic Historical Association (CCHA #8)
Société canadienne d'histoire catholique (SCHC #8)

LAC: Elizabeth McGahan, University of New Brunswick - Saint John's Campus, emcgahan@unbsj.ca, 505-633-2997
PC: Jacqueline Gresko, jgresko@telus.net, 604-274-4383

Canadian Communication Association (CCA #105)
Association canadienne de communication (ACC #105)

LAC: Daniel Downes, University of New Brunswick - Saint John's Campus, downes@unbsj.ca, 506-648-5984
LAC: Gervais Mbarga, Université de Moncton, gervais.mbarga@umoncton.ca, 506-858-4048
PC: Darin Barney, McGill University, darin.barney@mcgill.ca, 514-398-5683

Canadian Comparative Literature Association (CCLA #38)
Association canadienne de littérature comparée (ACLC #38)

LAC: Thomas Lornsen, University of New Brunswick, tlornsen@unb.ca, 506-260-3657
PC: Susan Ingram, York University, singram@yorku.ca, 416-736-2100 x 77314

Canadian Disability Studies Association (CDSA #293)
Association canadienne des études sur l'incapacité (ACÉI #293)

LAC: Karen Wood, St. Thomas University, kwood@stu.ca, 506-452-9582
PC: Gregor Wolbring, University of Calgary, gwolbrin@ucalgary.ca, 403-210-7083

Canadian Evangelical Theological Association (CETA #246)
Association théologique évangélique canadienne (ATÉC #246)

LAC: Scott Dunham, dunhamsa@yahoo.ca, 506-455-3706
PC: Jeffrey McPherson, Taylor University College and Seminary, jeffrey.mcpherson@taylor-edu.ca, 780-431-5223

Section 5:

Canadian Game Studies Association (CGSA #299)

LAC: Matthew White, Memorial University of Newfoundland, matthew@matthewwhite.ca, 508-866-0329

PC: Suzanne de Castell, Simon Fraser University, decaste@sfu.ca, 778-782-3627

PC: Nicholas Taylor, York University, nickttaylor@gmail.com, 416-500-9619

Canadian Historical Association (CHA #26)

Société historique du Canada (SHC #26)

LAC: Michael Boudreau, St. Thomas University, mboudreau@stu.ca, 506-452-0501

PC: Donald Wright, University of New Brunswick, wrightd@unb.ca, 506-458-7494

Canadian Industrial Relations Association (CIRA #31)

Association canadienne des relations industrielles (ACRI #31)

LAC: Raymond Léger, leger999@nb.sympatico.ca, 506-455-9102

PC: Larry Haiven, Saint Mary's University, larry.haiven@gmail.com, 902-240-2782

Canadian Jacques Maritain Association (CJMA #257)

Association canadienne Jacques-Maritain (ACJM #257)

LAC: William Sweet, Francis Xavier University, wsweet@stfx.ca, 902-867-5085

PC: Mark Nyvlt, Dominican University College, mark_nyvlt@hotmail.com, 613-233-5696

Canadian Law and Society Association (CLSA #229)

Association canadienne droit et société (ACDS #229)

LAC: Josepine Savarese, St. Thomas University, savarese@stu.ca, 506-460-0380

PC: Lise Gotell, University of Alberta, lise.gotell@ualberta.ca, 780-425-0575

Canadian Linguistic Association (CLA #37)

Association canadienne de linguistique (ACL #37)

LAC: Wladyslaw Cichocki, University of New Brunswick, cicho@unb.ca, 506-453-4651

PC: Gerard Van Herk, Memorial University of Newfoundland, gvanherk@mun.ca, 709-737-7632

Canadian Peace Research Association (CPRA #46)

Association canadienne de recherche pour la paix (ACRP #46)

LAC: Not confirmed

PC: Shreesh Juyal, dr.juyal@gmail.com, 613-389-6848

Canadian Philosophical Association (CPA #47)

Association canadienne de philosophie (ACP #47)

LAC: Not confirmed

PC: Marc Ramsay, Acadia University, mramsay@acadiau.ca, 902-585-1261

Canadian Population Society (CPS #49)

Société canadienne de la population (SCP #49)

LAC: Michael Haan, University of New Brunswick, mhaan@unb.ca, 506-453-4666

PC: Eric Fong, University of Toronto, fong@chass.utoronto.ca, 416-978-8488

Canadian Society for Aesthetics (CSAe #231)

Société canadienne d'esthétique (SCE #231)

LAC: Glenn Parsons, Ryerson University, gparsons@philosophy.ryerson.ca, 416-979-5000 x 4202

PC: Ira Newman, Mansfield University, inewman@mansfield.edu, 570-662-4743

PC: François Chalifour, fchalifour@cegepoutaouais.qc.ca, 819-770-4012

Canadian Society for Renaissance Studies (CSRS #51)

Société canadienne d'études de la Renaissance (SCÉR #51)

LAC: Madeline Bassnett, University of New Brunswick, bassnett@unb.ca, 506-455-1267

PC: Edith Snook, University of New Brunswick, esnook@unb.ca, 506-458-7397

Section 5:

Canadian Society for the History and Philosophy of Science (CSHPS #25)
Société canadienne d'histoire et de philosophie des sciences (SCHPS #25)

LAC: Steve Turner, University of New Brunswick, turner@unb.ca, 506-458-7433
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Canadian Society for the History of Medicine (CSHM #70)
Société canadienne d'histoire de la médecine (SCHM #70)

LAC: Sasha Mullally, University of New Brunswick, sasham@unb.ca, 506-453-4666
PC: Erika Dyck, University of Saskatchewan, erika.dyck@usask.ca, 306-966-5049

Canadian Society for the Study of Education (CSSE #15)
Société canadienne pour l'étude de l'éducation (SCÉÉ #15)

LAC: Kathy Winslow, University of New Brunswick, winslow@unb.ca, 506-453-3527
PC: Ellen Carusetta, University of New Brunswick, carusett@unb.ca, 506-453-3544

Canadian Society for the Study of Higher Education (CSSHE #16)
Société canadienne pour l'étude de l'enseignement supérieur (SCÉES #16)

LAC: Amanda Benjamin, University of New Brunswick, ajb@unb.ca, 506-453-5182
PC: Carol Miles, Carleton University, carol_miles@carleton.ca, 613-520-4027

Canadian Society for the Study of Names (CSSN #42)
Société canadienne d'onomastique (SCO #42)

LAC: Wladyslaw Cichocki, University of New Brunswick, cicho@unb.ca, 506-453-4651
PC: Carol Jean Léonard, University of Alberta, carol.leonard@ualberta.ca, 780-465-8729

Canadian Society for the Study of Practical Ethics (CSSPE #53)
Société canadienne pour l'étude de l'éthique appliquée (SCÉÉA #53)

LAC: Not confirmed
PC: Julie Ponesse, The College at Brockport (SUNY), jponesse@brockport.edu
PC: Kira Tomsons, Dalhousie University, ktomsons@dal.ca, 902-494-3541

Canadian Society for the Study of Religion (CSSRe #50)
Société canadienne pour l'étude de la religion (SCÉRe #50)

LAC: Thomas Parkhill, St. Thomas University, parkhill@stu.ca, 506-452-0438
PC: Alison Marshall, Brandon University, marshalla@brandonu.ca, 204-727-9780
PC: Ruby Ramji, Cape Breton University, ruby_ramji@cbu.ca, 902-563-1264

Canadian Society for the Study of Rhetoric (CSSR #111)
Société canadienne pour l'étude de la rhétorique (SCÉR #111)

LAC: Heather Lunergan, notabene1@rogers.com, 506-459-1621
PC: Rebecca Carruthers Den Hoed, University of Calgary, rcarruth@ucalgary.ca, 403-629-0414

Canadian Society of Biblical Studies (CSBS #6)
Société canadienne des études bibliques (SCÉB #6)

LAC: Thomas Parkhill, St. Thomas University, parkhill@stu.ca, 506-452-0438
PC: Zeba Crook, Carleton University, zeba_crook@carleton.ca, 613-520-2600 x 2276

Canadian Society of Church History (CSCH #9)
Société canadienne d'histoire de l'Église (SCHE #9)

LAC: Philip Griffin-Allwood, pgaga@auracom.com, 506-364-9455
PC: Darren Schmidt, Taylor College & Seminary, darren.schmidt@kingsu.ca, 780-431-5769

Canadian Society of Medievalists (CSM #249)
Société canadienne des médiévistes (SCM #249)

LAC: Robin Vose, St. Thomas University, rvose@stu.ca, 506-452-0498
PC: Elizabeth Edwards, University of King's College, elizabeth.edwards@ukings.ns.ca, 902-422-1271 x 205

Section 5:

Canadian Society of Patristic Studies (CSPS #45)
Association canadienne des études patristiques (ACÉP #45)

LAC: Robert Kennedy, St. Francis Xavier University, rkennedy@stfx.ca, 902-867-3851
PC: Robert Kitchen, Knox-Metropolitan United Church, rkitchen@knoxmet.org, 306-525-9128

Canadian Sociological Association (CSA #59)
Société canadienne de sociologie (SCS #59)

LAC: Gary Bowden, University of New Brunswick, glb@unb.ca, 506-452-6217
PC: John Goyder, University of Waterloo, jgoyder@uwaterloo.ca, 519-888-4567 x 32643

Canadian Theological Society (CTS #65)
Société théologique canadienne (STC #65)

LAC: Derek Simon, St. Thomas University, dsimon@stu.ca, 506-452-0437
PC: Jeremy Bergen, University of Waterloo, jbergen@uwaterloo.ca, 519-885-0220 x 24234

Canadian Women's Studies Association (CWSA #96)
Association canadienne des études sur les femmes (ACÉF #96)

LAC: Wendy Robbins, University of New Brunswick — Fredericton Campus, wjr@unb.ca, 506-458-7411
PC: Kate Bride, Memorial University of Newfoundland, kbride@mun.ca, 709-737-2007

Environmental Studies Association of Canada (ESAC #259)
Association canadienne d'études environnementales (ACÉE #259)

LAC: Gary Bowden, University of New Brunswick, glb@unb.ca, 506-453-4849
PC: Tara Goetze, tcgoetze@mac.com

Film Studies Association of Canada (FiSAC #242)
Association canadienne des études cinématographiques (ACÉC #242)

LAC: Scott Preston, University of New Brunswick, spreston@unb.ca, 506-453-3571 x 4636
PC: David Douglas, Concordia University, douglas.dr@gmail.com, 514-848-2424 x 4666

Hungarian Studies Association of Canada (HSAC #210)
Association canadienne d'études Hongroises (ACÉH #210)

LAC & PC: Pal Pilisi, Université du Québec à Chicoutimi, pilisipal@hotmail.com, 418-696-1088

Society for Digital Humanities (SDH #255)
Société pour l'étude des médias interactifs (SÉMI #255)

LAC: Eric Moore, University of New Brunswick, ecmoore@unb.ca, 506-452-6202
PC: Harvey Quamen, University of Alberta, hquamen@ualberta.ca, 780-433-3435

Society for Existential and Phenomenological Theory and Culture (EPTC #239)
Société de théorie et de culture existentialistes et phénoménologiques (TCEP #239)

LAC: Dan Ahern, University of New Brunswick, dahern@unb.ca, 506-458-7499
PC: Tracey Nicholls, tracey.j.nicholls@gmail.com, 514-389-2523

Society for Socialist Studies (SSS #58)
Société d'études socialistes (SÉS #58)

LAC: Jennie Hornosty, University of New Brunswick, hornosty@unb.ca, 506-458-7445
PC: Ingo Schmidt, ingos@athabascau.ca, 604-522-3323

Symposium on Advanced Analytical Methods (#900)
Symposium sur les méthodes analytiques avancées (#900)

LAC & PC: Martin Cooke, University of Waterloo, cooke@uwaterloo.ca, 519-888-4567 x 36585

The International Association for Legal and Social Philosophy — Canadian Section (CS-IVR #130)
Association internationale de philosophie du droit et de philosophie sociale — section canadienne (AIPDPS #130)

LAC: Not confirmed
PC: Nathan Brett, Dalhousie University, nbrett@dal.ca, 902-477-3814
